

**APPELLATE PRACTICE CERTIFICATION STANDING
COMMITTEE POLICIES**

100 ADMINISTRATION

200 CONTINUING EDUCATION

100 ADMINISTRATION

- 1.01 Meetings. The committee chair will designate meetings times and places and disseminate a calendar of meeting dates to the members at the beginning of each fiscal year.
- 1.02 Quorum. Five members will constitute a quorum of the committee for the transaction of business.
- 1.03 Attendance. Members must make every effort to attend in person meetings and conference calls to participate in the responsibilities of the committee. All requests for excused absences must be approved by the committee chair.
- 1.04 Application Review. At least two members of the committee must review each application submitted. If approval is not recommended, the committee must discuss and identify the basis upon which it recommends denial. Review must follow the application review process set forth in BLSE Policy 2.14.

200 CONTINUING LEGAL EDUCATION

2.01 Accreditation Standards

- (a) To be eligible for appellate law certification, a course or activity must be devoted to matters involving:
 - (1) recognition and preservation of error committed by lower tribunals;
 - (2) presentation of argument concerning the presence or absence of error;
 - (3) appellate courts brief writing;
 - (4) extraordinary writs and motion practice;
 - (5) appellate oral argument;
 - (6) evaluation and consultation regarding appellate issues or remedies; and

- (7) jurisdiction and structure of state and federal appellate courts.

2.02 Course Approval Standards

Unless indicated elsewhere in these policies, bar staff will review and award CLE or certification credit under the following guidelines:

- (a) Advanced courses are defined in accordance with the Board of Legal Specialization and Education Policies 5.01(c)(1). An advanced course will receive 100% credit towards appellate practice certification.
- (b) Intermediate courses are defined in accordance with the Board of Legal Specialization and Education Policies 5.01(c)(2). An intermediate course will receive 100% credit towards appellate practice certification.
- (c) Basic courses are defined in accordance with the Board of Legal Specialization and Education Policies 5.01(c)(3). Basic courses shall not be eligible for appellate practice certification credit.

2.03 Credit for Other CLE Activities

- (a) Lectures. Lecture credit will be awarded in accordance with the Board of Legal Specialization and Education Policies 5.10(a)(1)-(8).
- (b) College Teaching. College teaching credit will be awarded in accordance with the Board of Legal Specialization and Education Policies 5.10(b)(1)-(3).
- (c) Writing. Writing credit will be awarded in accordance with the Board of Legal Specialization and Education Policies 5.10(c)(1)-(5).
- (d) Miscellaneous
 - (1) Participation in university/college level moot court competitions as judges will qualify for a maximum of 3 appellate practice certification hours per one 50 minute session, in addition to one half hour of ethics credit. No more than 9 certification hours in this educational activity may be used for an initial application to become certified and no more than 15 certification hours may be used for recertification.
 - (2) Credit for preparation of the appellate certification exam questions and corresponding model answers will be awarded in accordance with the Board of Legal Specialization and Education Policies 2.11(c).

- (3) Reviewing of publications (books, manuals, etc.) and summarizing the contents of same in an article for any professional publication will not be eligible for appellate practice certification credit.
- (4) Requests for certification credit for any other type of educational activity, not addressed in these policies, will be reviewed and evaluated on an individual basis by the Appellate Practice Certification Committee.