

EDUCATION LAW CERTIFICATION STANDING COMMITTEE POLICIES

100 ADMINISTRATION 200 CONTINUING LEGAL EDUCATION

100 ADMINISTRATION

1.01 Meetings. The committee chair will designate meeting times and places and disseminate a calendar of meeting dates to the members at the beginning of each fiscal year.

1.02 Quorum. Five members will constitute a quorum of the committee for the transaction of business.

1.03 Attendance. Members must make every effort to attend in person meetings and conference calls to participate in the responsibilities of the committee.

1.04 Application Review. At least two members of the committee must review each application submitted. If approval is not recommended, the committee must discuss and identify the basis upon which it recommends denial. Review must follow the application review process set forth in BLSE Policy 2.14.

200 CONTINUING LEGAL EDUCATION

2.01 Accreditation Standards

(a) Standards. To be eligible for education law certification, a course or activity must be devoted to matters involving the:

- (1) federal, state, or local law rules and regulations involving student rights and student discipline;
- (2) administrative law and rules regulating the operations of schools and education;
- (3) legal issues regarding relationships between and among persons dealing with or receiving educational services; or
- (4) legal issues regarding practitioners on behalf of educational institutions.

(b) Credit Assignments. The course or activity level will govern the credit assigned. For:

- (1) advanced education, 100% of the maximum number of CLE hours available;
- (2) intermediate education, 100% of the maximum number of CLE hours

available; and

- (3) basic education, no credit will be awarded.

2.02 Individual Activities.

- (a) **Lectures.** Satisfactory performance as a lecturer on education law in an approved CLE seminar may entitle an attorney to credit.

- (1) Lecturer shall mean lecturer, workshop discussion leader or panel member in a seminar or institute.
- (2) Outlines and other materials are required for credit review in connection with the lecture presentation.
- (3) Repeating a lecture at one or more locations shall not be a basis for additional credit.
- (4) To qualify for credit, a lecturer's topic, scope and material should meet the advanced CLE standard as defined in 4.01(a).
- (5) Credit shall be calculated based upon the presentation time. In no event may the amount of credit awarded for a single presentation exceed 50% of the total hours required for initial certification or recertification.
- (6) Credit shall be calculated based upon the presentation time as follows:
 - (a) Lecturing at basic seminars may entitle an attorney to receive up to 3 hours of credit for each 50 minutes of lecture time.
 - (b) Lecturing at intermediate seminars may entitle an attorney to receive up to 5 hours of credit for each 50 minutes of lecture time.
 - (c) Lecturing at advanced seminars may entitle an attorney to receive up to 7.5 hours of credit for each 50 minutes of lecture time.
- (7) Participation time as a panel member, group discussion leader in a workshop, or similar activity may entitle an attorney to receive 5 hours of credit for each 50 minutes of participation in an intermediate or advanced seminar or 3 hours of credit for each 50 minutes of participation in a basic seminar. Repeating participation shall not be a basis for additional credit. The applicant shall certify the total time of the presentation involving the panel or group discussion. Credit shall not exceed the total certified time, subject to credit limitations.

- (b) **University Course Teaching.** Credit may be earned through teaching education law courses in an ABA Accredited law school or other graduate level program presented by a recognized professional education association.

- (1) Credit shall be calculated according to the following formula: up to 4 credit hours for each quarter hour assigned to the course or up to 5 credit hours for each semester hour assigned to the course.

- (2) Graduate non-law and undergraduate courses shall not be considered for education law certification credit.
- (c) **University Course Attendance.** Credit may be earned through attending education law courses in an ABA Accredited law school or other graduate level programs presented by a recognized professional education association.
 - (1) Credit shall be calculated according to the following formula: up to 2 credit hours for each quarter hour assigned to the course or up to 3 credit hours for each semester hour assigned to the course.
 - (2) Graduate non-law and undergraduate courses shall not be considered for education law certification credit.
- (d) **Writing.** Credit for writing articles published by The Florida Bar, and credit for articles, books and chapters published by sources other than The Florida Bar, may be awarded credit only after publication.
 - (1) The amount of credit awarded will be based upon the percentage of preparation time, quality, originality, and scope of publication determined to have enhanced the contributor's proficiency in education law.
 - (2) Where a publication has more than 1 author, full credit may be awarded to each author or divided among them in a manner consistent with the facts presented by all the authors.
- (e) **Steering Committee Membership.** No credit may be awarded for service as a steering committee member unless that service contributed substantially to an attorney's knowledge of education law.
- (f) **Individual Study.** Individual study may be granted credit through the use of audio tapes, CDs, video tapes, films, or DVDs approved for education law certification credit. Credit for these activities shall be the same as that given the live presentation.
- (g) **Other Activities.** Applicants must submit a request in writing for other activities to be considered for CLE credit by the committee. Any such requests shall be reviewed on a case- by-case basis.