

**ELDER LAW CERTIFICATION  
STANDING COMMITTEE POLICIES**

**100—ADMINISTRATION**

**200--CONTINUING LEGAL EDUCATION**

**100 ADMINISTRATION**

**1.01 Meetings.** The committee chair will designate meeting times and places and disseminate a calendar of meeting dates to the members at the beginning of each fiscal year.

**1.02 Quorum.** Five members will constitute a quorum of the committee for the transaction of business.

**1.03 Attendance.** Members must make every effort to attend in person meetings and conference calls to participate in the responsibilities of the committee.

**1.04 Application Review.** At least two members of the committee must review each application submitted. If approval is not recommended, the committee must discuss and identify the basis upon which it recommends denial. Review must follow the application review process set forth in BLSE Policy 2.14.

**200 CONTINUING LEGAL EDUCATION**

**2.01 Course Approval Standards**

**(a) Advanced**

An advanced CLE course should challenge the intellect of and/or convey new material and information to an active practitioner who devotes 40% or more of his/her time to practice in the field, has done so for at least five years and who possesses skills which colleagues recognize as above average and which would qualify him/her as a specialist. As a threshold matter, the effort must require and reflect substantial analysis and preparation and be of such quality so as to enhance the proficiency of a Board Certified Elder Law Lawyer. An advanced course will be given 100% of the maximum number of credit hours available to the course. One project will not exceed 50% of total certification credits required.

**(b) Intermediate**

1. An intermediate course will be awarded 100% of the maximum number of credits hours available to the course.

(c) **Basic**

1. Courses determined to be at a basic level will not be eligible for Elder Law certification credit.

**2.02 Credit for Additional CLE Activities**

(a) **Lectures**

1. Performance as a lecturer on Elder Law in an approved CLE seminar will entitle an attorney to credit.
2. Lecturer includes lecturing, workshop discussion leader, or panel member in a seminar or institute.
3. Lecturing at basic seminars will entitle an attorney to receive 3 hours of credit for each 50 minutes of lecture time.
4. Lecturing at intermediate seminars will entitle an attorney to receive up to 5 hours of credit for each 50 minutes of lecture time.
5. Lecturing at advanced seminars will entitle an attorney to receive 8 hours of credit for each 50 minutes of lecture time.
6. Participation time as a panel member, group discussion leader in a workshop, or similar activity will entitle an attorney to receive 3 hours of credit for each 50 minutes of participation in an intermediate or advanced seminar or 2 hours of credit for each 50 minutes of participation in a basic seminar. Repeating participation will not be a basis for additional credit. The applicant will certify the total time of preparation and the presentation involving the panel or group discussion.

(b) **Teaching**

1. Credit will be earned through teaching Elder Law courses in an approved law school or other graduate level programs presented by a recognized professional education association that satisfies the ACLE standard.
2. Attorneys who teach in approved law schools and graduate law courses will receive up to 4 credit hours for each quarter hour assigned to the course or up to 5 credit hours for each semester hour assigned to the course.
3. Graduate non-law and undergraduate courses will not be considered for Elder Law certification credit.

(c) **University Course Attendance**

1. Credit may be earned through attending university law school courses dealing with Elder Law issues as listed in Rule 6-20.2.

2. Attendance at an approved law school and graduate law course will entitle an attorney to receive up to 2 credit hours for each semester hour assigned to the course.

(d) **Writing**

1. Credit for writing Elder Law articles, books, chapters, and lecture outlines will be determined by the committee on an ad hoc basis. The amount of credit will be based on the facts and circumstances including time devoted to preparation, quality, originality, and scope of publication. No single publication approved for credit will exceed 50% of the total hours required for initial certification or recertification.

(e) **Individual Study**

1. Legislative service in a public capacity relating to Elder Law not to exceed 10 hours per year of service per 5 year certification schedule. Committee will be credited upon certification of the committee chair and a review by the certification committee.

2. Elder law certification credit will be awarded to courses dealing with practice management, professionalism, ethics and client relations in addition to all other areas of sublaw as set forth in Rule 6-20.2. No single activity will exceed 50% of the total hours required for initial certification or recertification.