

**WORKERS' COMPENSATION CERTIFICATION
STANDING COMMITTEE POLICIES**

100 ADMINISTRATION
200 CONTINUING LEGAL EDUCATION

100 ADMINISTRATION

- 1.01 Meetings.** The committee chair will designate meeting times and places and disseminate a calendar of meeting dates to the members at the beginning of each fiscal year.
- 1.02 Quorum.** Five members will constitute a quorum of the committee for the transaction of business.
- 1.03 Attendance.** Members must make every effort to attend in person meetings and conference calls to participate in the responsibilities of the committee. Three unexcused absences will lead to dismissal from the committee.
- 1.04 Application Review.** At least two members of the committee must review each application submitted. If approval is not recommended, the committee must discuss and identify the basis upon which it recommends denial. Review must follow the application review process set forth in BLSE Policy 2.14.

200 CONTINUING LEGAL EDUCATION

2.01 Accreditation Standards

- (a) Standards.** To be eligible for workers' compensation law certification, a course or activity must be devoted to matters involving the:
- (1) federal, state, or local law rules and regulations involving workers compensation law;
 - (2) analysis and litigation of problems arising out the Florida Workers' Compensation Law;
 - (3) legal issues regarding relationships between and among persons dealing with or receiving workers' compensation services;
- b) Credit Assignments.** The course or activity level will govern the credit assigned. For:
- (1) advanced education, 100% of the maximum number of CLE hours available;

- (2) intermediate education, 100% of the maximum number of CLE hours available; and
- (3) basic education, no credit will be awarded.

2.02 Individual Activities.

(a) Lectures

Satisfactory performance as a lecturer on workers' compensation law in an approved CLE seminar may entitle an attorney to credit.

- (1) Lecturer shall mean lecturer, workshop discussion leader or panel member in a seminar or institute.
- (2) Outlines and other materials are required for credit review in connection with the lecture presentation.
- (3) Repeating a lecture at one or more locations shall not be a basis for additional credit.
- (4) To qualify for credit, a lecturer's topic, scope and material should meet the advanced CLE standard as defined in 4.01(a).
- (5) No single lecture approved for credit may exceed 40% of the total hours required for initial certification or recertification.
- (6) Credit shall be calculated for the preparation and presentation time as follows:
 - (a) Lecturing at basic seminars awards 3 hours of credit for each 50 minutes of lecture time.
 - (b) Lecturing at intermediate and advanced seminars awards 5 hours of credit for each 50 minutes of lecture time. Additional credit for extraordinary effort may be granted by the committee at its discretion.

(b) Teaching

Teaching workers' compensation courses in an approved law school or other graduate level program may earn an attorney credit.

- (1) Credit shall be calculated according to the following formula: 4 times the university assigned hour per quarter or 5 times the university assigned hour per semester.
- (2) Graduate non-law and undergraduate courses shall not be considered for workers' compensation certification credit.

(c) Writing

Credit for writing articles published by The Florida Bar, and credit for articles, books and chapters published by sources other than The Florida Bar, may be granted credit only after publication.

- (1) The amount of credit awarded will be based upon the percentage of preparation time, quality, originality, and scope of publication determined to have enhanced the contributor's proficiency in workers' compensation law.
- (2) No single publication approved for credit may exceed 25% of the total hours required for initial certification or recertification.
- (3) Where a publication has more than 1 author, full credit may be awarded to each author or divided among them in a manner consistent with the facts presented by all the authors.

d) Individual Study

Individual study may be granted credit through the use of audio tapes, CDs, video tapes, films or DVDs approved for workers' compensation certification credit. Credit for these activities shall be the same as that given the live presentation.