

Section II

THE FLORIDA BAR VOLUNTARY BAR ASSOCIATION DIVERSITY LEADERSHIP GRANT

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SUMMARY PROJECT REPORT FORM

Complete and submit within 30 days of completion of grant activity. If you wish to submit information in addition to that requested below, email additional reporting detail to diversitygrants17@flabar.org.

Narrative Evaluation

1. Summarize the grant activities carried out, including what was accomplished for each of the project goals set forth in the grant application.

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2. Describe the impact the project had on the underlying need or problem.

3. What are the lasting benefits of the project?


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4. What, if any, obstacles did you encounter?

5. What would you do differently and why?

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6. Describe any private or public entity collaboration efforts, including, but not limited to efforts to publicize program results/findings and replicate the project.

A large, empty rectangular box with a thin black border, intended for the respondent to provide details on collaboration efforts as requested in the question above.

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7. If applicable, describe your plans for continuing the work of this project.

8. Please provide any additional comments, suggestions, or information you wish to share.

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9. Approximate number of individuals served by this grant.

Completed by

Name:

Title:

Signature:

Date:

Organizations:

Project Name:

Project Start and End Dates:

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Evaluation Forms Summary

1. Complete summary of the responses on individual participant evaluations:

What did you understand the objectives to be (indicate as many as apply)?

Total Responses	Selection
	Further the understanding, knowledge and practice of lawyers, law students and judges working within diverse communities.
	Foster and maintain diversity of leadership within this organization.
	Foster and maintain diversity of leadership within the legal profession.
	Enhance professional and leadership growth of young lawyers or students.
	Educate and serve the Florida legal community with regard to the importance and state of diversity in the workplace and in the profession.
	Provide diversity training and an opportunity for dialogue on diversity issues.
	Other (list individually below, note number of responses):

Were the objectives met?

Total Responses	Selection
	Yes
	No
	(No answer)

If no, please list individual explanations:

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To what extent have you benefitted from attending this program?

Total Responses	Selection
	Not at all
	Slightly
	Moderately
	Very Much
	Extremely
	(No answer)

Would there be value to you in revisiting this subject?

Total Responses	Selection
	Yes
	No
	(No answer)

Suggestions for Improvement

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Attendee Thoughts

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Financial

1. Complete and submit Actual Project Expenditures Worksheet (Section F). This form must be signed by a financial official within the organization who is responsible for confirming its accuracy prior to signature.

Media

1. Attach one copy of any report(s) or publication(s) produced in whole or in part with this grant. Please note that such report(s) or publication(s) should give written credit to The Florida Bar as required in the Grant Terms and Conditions.
2. Submit a DVD containing all event recordings, slide presentations, pictures, handouts, workbooks, and an article for The Florida Bar News as separate file(s) to:

The Florida Bar
c/o Arnell Bryant-Willis, Diversity Initiatives Manager
651 East Jefferson Street Tallahassee, FL 32399-2300

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ACTUAL PROJECT EXPENDITURES

Project Name: _____

Project Date: _____

Expense Category	The Florida Bar Grant Funds	Non-Florida Bar Grant Funds*	Total Expenditures
Speaker			
Supplies			
Printing/Copies			
Recording			
Refreshments			
Total Expenditures			

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NON-GRANT FUNDS SOURCE DETAIL

Source Name	Source Contact Information	Amount Provided

Certified by

Name:

Title:

Signature:

Date:

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PARTICIPANT EVALUATION FORM

Program Title: _____

1. What did you understand the objectives to be (indicate as many as apply)?

Further the understanding, knowledge and practice of lawyers, law students and judges working within diverse communities.

Foster and maintain diversity of leadership within this organization.

Foster and maintain diversity of leadership within the legal profession.

Enhance professional and leadership growth of young lawyers or students.

Educate and serve the Florida legal community with regard to the importance and state of diversity in the workplace and in the profession.

Provide diversity training and an opportunity for dialogue on diversity issues.

Other (describe): _____

2. Were the objectives met?

Yes

No

3. If no, please explain:

4. To what extent have you benefitted from attending this program?

Not at all

Slightly

Moderately

Very Much

Extremely

5. Would there be value to you in revisiting this subject?

Yes

No

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6. How could the program have been improved?

7. Please share your thoughts about the program.