

# [ Business Entity ]

Date

This sets for the proposal of [ ], and  
Lake County Bar Association

LCBA

[ ] agrees to perform professional photography and to photograph as many of the approximately 200 members as possible for public relations, website or directory on a date yet to be named in 2018.

[ ] will set appointments for the photography, show 4 to 6 proofs, and deliver one digital image (jpg 4x5 @420 dpi) of each member photographed.

A limited copyright for the photographs is released solely for use in any pictorial and electronic directories of publications that LCBA produces. LCBA is not authorized to sell, transfer, or allow use of the photographs by the members for their personal use. LCBA realizes that [ ] is in the business of producing high quality portraits for sale, and that the photographs taken are available to the members, exclusively by [ ].

The scheduling of the photos will be the responsibility of [ ]. LCBA agrees to provide and alphabetical list of its members, with phone numbers, emails, zip codes, status in an excel spreadsheet, or comma separated and sent to [ email ]. The membership list shall be used solely for the purpose of arranging the photography sessions. It may not be copied, shared, distributed, sold or used in any other manner. Use of this membership list is for their solicitation only and not for future solicitations. Number of photography days is based on membership participation.

LCBA also agrees to inform their membership that a pictorial directory or web site is being produced. This letter should state that appropriate dress code is requested because uniform, high quality, image membership directory or web site is desired.

[ Business Entity ]

This letter should state that [ ] will show proofs to each member photographed so that person may select the pose they desire for use by LCBA. This letter **must be approved by [ ] before distributing** to membership. The opportunity to purchase will be offered to each member. There will be no obligation, either expressed or implied, for any person to purchase portraits.

[ ] agrees to deliver these images (420 dpi 4x5 color) on a disk two to three weeks after photography ends. The name of each file in JPEG will be copied from the will be copied from the data forwarded to [ ] from the alphabetical list mentioned in paragraph four.

For: [ ]

For: Lake County Bar Association

\_\_\_\_\_  
Dated:

\_\_\_\_\_  
Dated:

AMENDMENT FOR PROPOSAL