I. Short Project Title & Description

“Taking Legal Action against Domestic Violence”

II. Contact Information

For the purposes of this grant and project, the appropriate HBACF contact is Jessica Gonzalez-Monge. Jessica Gonzalez-Monge and Moises Medina will present this project at the AOC.

Jessica J. Gonzalez-Monge
McBride, Scicchitano & Leacox, P.A.
800 N. Magnolia Avenue, Suite 1800
Orlando, FL 32803
Phone: (407) 404-0784
Email: JGonzalez-Monge@mslfirm.com
Presenters: Jessica Gonzalez-Monge
Moises Medina

III. Affiliate Description

The Hispanic Bar Association of Central Florida (“HBACF”) is a non-profit organization celebrating twenty-one (21) years of service in 2012. Currently, there are approximately one hundred and thirty (130) members.

The HBACF has attended the AOC for the past four (4) years. This project has not been presented previously at an AOC.

IV. Purpose of Request

The proposed project will consist of a video which is intended to inform the Spanish-speaking community on how to identify the issue of domestic violence and provide information regarding the legal process as it relates to domestic violence. The informational video will assist viewers in understanding the legal steps they or their loved ones can take to combat domestic violence. Ideally, providing them with this knowledge will create safer homes and a safer community. The
video will be uploaded to the HBACF website and searchable through YouTube. DVD copies of the video will be available to community organizations, such as Harbor House and local churches. Additionally, we intend to broadcast the video through public service announcements on local networks.

V. Project Objectives/Description

Needs Addressed by Project
According to members of Harbor House Central Florida, a center for domestic violence victims, the Hispanic community is not well informed when it comes to combating domestic violence through the legal process. We believe that the need to disseminate information regarding the legal process to the Spanish-speaking community exists and requires immediate attention. A large portion of Central Florida's Hispanic community must overcome a language barrier on a daily basis. This barrier, as brought to the attention of the organization by members of the Orange County judiciary, often results in a lack of knowledge or confidence to seek assistance through the legal system to prevent domestic violence. As one of the largest and most active minority bar organizations in Central Florida, the HBACF believes it is part of its mission to address this concern. As such, the HBACF proposes this project specifically targeted to address the concerns outlined above.

Groups Served by Project
The project will serve the Spanish-speaking community at large. The goal is to reach as many Spanish speaking individuals in the Central Florida area by providing copies of the video to numerous community organizations and via PSA announcements. We believe a greater number of individuals will benefit from this project by providing the video through the HBACF website and making it searchable via YouTube. Providing the video online will increase the number of individuals that will have access to the information and will benefit from this project. The HBACF believes the positive results of the program will reach great numbers in the Florida community at large. The more awareness there is on combating domestic violence through the legal process, the safer the adults and children in our community will be.

Other/Similar Projects in the Area
The HBACF has been unable to identify any similar informational video(s) in Central Florida. There are programs, such as Harbor House of Central Florida, that offer their guidance and services to victims of domestic violence to the local community. However, the organization has been unable to identify any program that is put together and run by attorneys in Spanish regarding the legal steps to take to combat domestic violence.

Public Benefit
Undoubtedly, the project will provide much needed legal guidance to the Spanish-speaking community in Central Florida and beyond. Making this information easily accessible to the public will ensure that these individuals know their legal remedies and use that knowledge to improve their lives, their loved ones lives and other lives within the community.
Course Materials
To the extent funding and budgeting allows, DVDs will be provided to local organizations to be distributed amongst the community. The DVDs will be provided free of charge. Additionally, we intend to provide a concise informational sheet in Spanish with the information outlined in the video that will also be distributed throughout the community. Further, materials will be available in English in case organizations also lack similar resources in English.

Ability to Replicate Program
Once the information provided in the video is outlined, it will be easy for other young lawyer affiliates to replicate the program. The HBACF will gladly share the materials with other organizations wishing to make copies or duplicate the efforts. We intend to make the information easily accessible to other organizations by providing the video online. Further, the video concept can be tailored to address other legal concerns affecting various communities.

VI. Project Evaluation

The success of the project will be determined by the extent of distribution that will be done within the Central Florida community and beyond. We intend to frequently monitor the online views of the video to evaluate the project. Additionally, the video will provide up to date information regarding community resources available to victims of domestic violence. We will frequently contact the community resource facilities to determine the extent and effects of the distribution.

VII. Project Organization

The project will be chaired by the 2013 Young Lawyers Section Chair, Jessica Gonzalez-Monge. The chair will report to the HBACF executive board for approval of all programming, budgets and promotional materials. To assist in carrying out the program, a committee will be formed of HBACF members. The committee will be charged with communicating with other voluntary bar organizations to foster support and attendance at the programs. The committee for the project already has garnered the support and commitment of a Judicial Hearing Officer and other young attorneys.
VIII. Budget

The chart below summarizes the preliminary budget for this project. To the extent grant funds fall short and/or are not eligible to cover certain expenses, the difference will be sought from corporate sponsors and contribution from the HBACF’s general budget.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>COSTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technology Equipment Rental</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>Green Room Rental(^1)</td>
<td>$400.00</td>
</tr>
<tr>
<td>DVD Production</td>
<td>$350.00</td>
</tr>
<tr>
<td>Postage (for delivery and dissemination to various organizations)</td>
<td>$150.00</td>
</tr>
<tr>
<td>Printed Materials</td>
<td>$200.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$2,300.00</strong></td>
</tr>
</tbody>
</table>

IX. Timetable

The preliminary plans are to record the video in May of 2013. The first four (4) months of 2013 will be used for planning and outlining the information to be provided in the video. Once filmed, the video will be edited and should be ready for distribution by July of 2013. The remainder of 2013 will be used for distribution to organizations and broadcasting on PSA’s.

X. Conclusion

The HBACF believes the goals and objectives of this project will carry out the mission of the organization. The project will help shape a better informed community about the legal process and resources available to them to ensure safety and carry out justice.

\(1\) The HBACF will provide outside income for green room rental if this expenditure cannot be covered using YLD funds.
Annual Corporate Partners enjoy the ability to attend HBACF events, obtain access to the membership roster, and distribution of marketing materials/email blasts throughout the year.

**Annual Corporate Partner - $5,000.00 Level**

**SPONSORSHIP OPPORTUNITIES**

**Installation Dinner/Gala event in January 2013:** Top sponsorship level for Installation Dinner/Gala event in January 2013, which includes full corporate table (10 tickets), logo used in event program, mention of company throughout program, and company name listed as key sponsor in all press release/advertisements. *(Value-$1,500.00).*

**Scholarship Night 2013:** Valedictorian sponsor (top level) for signature Scholarship Night event held at the Citrus Club, with opportunity to display company banner in high-traffic area, company name mentioned in all press releases, and company representative given opportunity to present scholarship check to recipient. *(Value-$1,000.00).*

**Domino Tournament 2013:** Sponsor of the Annual Domino Tournament Event (generally held in May or June), which includes billboard created of company logo, ability to table and distribute marketing items, and listing in program materials. *(Value-$300.00).*

**General Membership Meetings in 2013:** Sponsorship of one (1) general membership meeting where company has opportunity for 15-minute presentation to the membership, access to attendee sign-in list and contact information, and ability to send follow-up email/article to the membership via weekly e-mail blast. Membership meetings in 2012 saw 50 to 100 members at each meeting. *(Value-$750.00).*

**Happy Hours in 2013:** Sole sponsor of one (1) happy hour event throughout the year *(i.e. Hispanic Heritage Month, Membership Happy Hour, etc.)*. *(Value-$600.00)*

**MARKETING OPPORTUNITIES**

**Full-length article** published in one of the HBACF Newsletters sent out, at minimum, quarterly to the membership.

**Logo placement and link** on [www.hbacf.com](http://www.hbacf.com) for 1 year (January-December). *(Value-$750.00).*

**Company advertising in HBACF printed directory.** Note: Commitment to annual sponsorship must be received by December 1 in order to ensure logo placement in 2013 directory. *(Value-$250.00)*
Annual Corporate Partner - $2,500.00 Level

SPONSORSHIP OPPORTUNITIES

Installation Dinner/Gala event in January 2013: Top sponsorship level for Installation Dinner/Gala event in January 2013, which includes full corporate table (10 tickets), logo used in event program, mention of company throughout program, and company name listed as key sponsor in all press release/advertisements. (Value-$1,500.00).

AND YOUR 1 OF THE FOLLOWING OPTIONS:

1. Scholarship Night 2013: Valedictorian sponsor (top level) for signature Scholarship Night event held at the Citrus Club, with opportunity to display company banner in high-traffic area, company name mentioned in all press releases, and company representative given opportunity to present scholarship check to recipient. (Value-$1,000.00).

2. Domino Tournament 2013: Sponsor of the Annual Domino Tournament Event (generally held in May or June), which includes billboard created of company logo, ability to table and distribute marketing items, and listing in program materials. (Value-$300.00). AND

a. General Membership Meetings in 2013: Sponsorship of one (1) general membership meeting where company has opportunity for 15-minute presentation to the membership, access to attendee sign-in list and contact information, and ability to send follow-up email/article to the membership via weekly e-mail blast. Membership meetings in 2012 saw 50 to 100 members at each meeting. (Value-$750.00). OR

b. Happy Hours in 2013: Sole sponsor of one (1) happy hour event throughout the year (i.e. Hispanic Heritage Month, Membership Happy Hour, etc.). (Value-$600.00)

MARKETING OPPORTUNITIES

Full-length article published in one of the HBACF Newsletters sent out, at minimum, quarterly to the membership

Logo placement and link on www.hbacf.com for 1 year (January-December). (Value-$750.00).

Company advertising in HBACF printed directory. Note: Commitment to annual sponsorship must be received by December 1 in order to ensure logo placement in 2013 directory. (Value-$250.00)

YOU MAY ALSO CHOOSE TO SELECT ANY OF OUR EVENTS LISTED ABOVE AT THE SPONSORSHIP RATE IF YOU WANT TO SPONSOR A PARTICULAR EVENT. PLEASE NOTE THAT ANY INSTALLATION DINNER SPONSORS MUST CONTACT KIMBERLY LOPEZ, PRESIDENT-ELECT OF THE HBACF PRIOR TO DECEMBER 15, 2012.

THANK YOU FOR YOUR INTEREST IN SPONSORING THE HBACF!
Background and Purpose

The Hispanic Bar Association of Central Florida (HBACF) and The HBACF Foundation (Foundation) are proud to announce their scholarship for the 2018-2019 academic year with the goal of better serving the Hispanic community in Central Florida though legal education. The scholarship is made possible through the generous donations of HBACF members, friends and HBACF fundraising efforts. For the 2018-2019 academic year, the scholarship will be awarded to a deserving student of Hispanic descent, from either Barry University School of Law or FAMU College of Law, who has demonstrated leadership and involvement on campus and in the general community.

Eligibility Requirements

Applicants for the scholarship must meet the following criteria:

- Must be a student currently attending Barry University School of Law or FAMU College of Law and is currently considered a 2L or higher as defined by the school of attendance;
- Although there is no cumulative GPA minimum requirement, academic achievement and excellence will be strongly considered;
- Must be of Hispanic descent or heritage; and
- Must have campus and community involvement and/or leadership.

Award and Selection Process

The Scholarship consists of an award of $5,000.00. The Scholarship award recipient will be invited and should plan to attend the 2018 Holiday Scholarship & Awards Soiree, to take place in the evening of either November 30th or December 1st, 2018, where the recipient will be publicly announced.
The scholarship award recipient will also be expected to join HBACF and be an active member and serve on at least one committee (the membership fee will be waived for the first year). The scholarship award recipient will be selected by the Foundation, which will evaluate applicants on the following criteria:

- Academic achievement;
- Personal essay;
- Community service, leadership or volunteerism;
- Letters of recommendation;
- Financial need (Not a determinative factor); and
- Military Service (Not a determinative factor)

**Application Deadlines**

Complete applications must be sent via email to hbacfscholarship@gmail.com by 5:00pm on October 8, 2018. The scholarship award recipient for the 2017-2018 academic year will be notified of his or her selection on or about November 7, 2018.

**Instructions**

The applicant must ensure the scholarship application below is complete and that all required information and materials are submitted with the application on or before the deadline specified above. Please do not leave any blanks. If an item does not apply, simply indicate with “N/A”. Incomplete or untimely applications will not be considered.

******************************************************************************

2018-2019 Scholarship Application
Page 2 of 6
Personal Data:

_____________________________________, _________________________
Last Name First Name Middle

_________________________________________, __________
Mailing Address
City State Zip

_________________________________________, _______         __________
Physical Address
City State Zip

_________________________________________
Email Address

______________________________
Date of Birth

______________________________
Place of Birth

2018-2019 Scholarship Application
Page 3 of 6
**Academic Data:**

<table>
<thead>
<tr>
<th>Expected Graduation Date</th>
<th>Credit Hours Completed</th>
</tr>
</thead>
</table>

**Personal Essay:**

Provide an essay (500 words maximum, typed, double spaced, 12-point font, 1-inch margins) addressing the following factors, among others you may wish to include:

- Family background;
- Hispanic heritage;
- Leadership and Community roles and activities;
- Volunteerism;
- Honors, achievements, and awards;
- Career goals or aspirations;
- How you plan to give back to the Hispanic community after graduating law school; and
- Financial need
- Military Service (if applicable).

**Transcript and Resume:**

Following **must** be submitted with this application:

- An official or unofficial law school transcript from your current and any past law school(s) attended. (The Foundation reserves the right to request official transcripts prior to awarding any scholarship.)
- A resume detailing your educational and work history, as well as any special skills, licenses, credentials, experiences and achievements.
**Recommendation(s):**

One or two letters of recommendation, addressed to the Foundation, must be submitted with this application. The letters can be emailed to hbacfscholarship@gmail.com. Such letters should be regarding your academic, community service, personal achievements, and potential for future success. In addition, such letters may address the maturity, motivation, self-confidence, leadership, and commitment of the applicant.

**Financial Need:** (for 2018-2019 academic year)

- Anticipated Assistance from parent/guardian: $ _______________
- Anticipated Assistance from own income: $ _______________
- Anticipated Assistance from other grants/scholarships: $ ____________

Please make a brief statement about your financial need (i.e., special family situation, medical needs, employment or other circumstances which affect your ability to pay for law school):

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
Certification:

I certify that I have completed the foregoing application and have attached all required information needed for consideration. I certify that all information on this application and in the enclosed attachments are true and correct. I hereby give the HBACF and the Foundation permission to share the information, including GPA and biographical information contained in this application, package for public relations purposes. I certify that I am currently enrolled as a full-time or part-time law student at Barry University School of Law or FAMU College of Law. I understand the application package materials become property of the Foundation and will not be returned. I also understand that, if selected as the HBACF and Foundation Scholarship award recipient I am expected to become a member of HBACF for the year following the award of the scholarship (fee will be waived) and be an active member and serve on at least one HBACF committee. I hereby certify that I have read this application and this Certification, and I accept all conditions contained herein.

________________________________________________________        ____________________
Applicant’s Signature        Date
2012 AOC Grant Project Application
Diversity In the Profession Seminar Series

I. Short Project Title & Description

The “Diversity in the Profession” seminar series will be a three-part educational program for lawyers, law students and members of the judiciary. The seminar series will educate legal professionals on ways to address cultural differences to ensure the equal application of justice in the legal system.

II. Contact Information

For the purposes of this grant and project, the appropriate HBACF contact is Kimberly Lopez, who also will present at the AOC.

Kimberly A. Lopez
Akerman Senterfitt
420 S. Orange Ave., Suite 1200
Orlando, FL 32801
Phone: 407-419-8526
Email: Kimberly.lopez@akerman.com

III. Affiliate Description

The Hispanic Bar Association of Central Florida ("HBACF") is a non-profit organization celebrating 20 years of service in 2011. Currently, there are approximately 120 members.

The HBACF has attended the AOC for the past three years. This project has not been presented previously at an AOC.

IV. Purpose of Request

The proposed program will create a three-part seminar series, each eligible for CLE credit, geared toward addressing diversity in the legal profession. The seminar series will assist participants in understanding the importance of a diverse legal
profession, how to interact with diverse clients and parties, and how understanding cultural differences allows equal access and application of justice.

The three seminars will be targeted to three segments of the profession – attorneys, judges and law students.

The first seminar, **Spanish for the Legal Professional**, aims to educate attorneys on how to conduct client intake in Spanish, usage of proper Spanish legal terms and how to explain the legal process, obligations and duties to clients and other parties in Spanish.

**Diversity for the Judiciary** will be the second seminar. This seminar course is aimed at assisting members of the judiciary understand cultural difference among parties appearing in Court and how to handle different situations requiring cultural sensitivity. HBACF has come to learn that there is a high demand within the Florida court system for this type of programming.

The third seminar will be **Diversity in Legal Academia**. This seminar will address minority enrollment in law schools, minority representation among law school faculty, and the need for mentorship of law students to ensure a diverse legal profession.

**V. Project Objectives/Description**

*Needs Addressed by Project*

“Diversity” continues to be a buzz phrase of the profession, but the statistical realities show that minorities are under represented in the legal profession – from law school up to the bench. As one of the largest and most active minority bar organizations in Central Florida, the HBACF believes it is part of its mission to address these concerns. As such, the HBACF has created a three-part seminar series targeted to address these concerns.

*Groups Served by Project*

The project will serve lawyers, judges and law students. While the project focuses on the legal profession, the training provided by the seminar will allow these groups to better serve the community at large. By understanding cultural differences, legal professionals are better equipped to address various community needs and provide effective legal services.

The goal of each seminar is to garner 30 attendees each. Understanding that the seminars will have repeat attendees, it is estimated the program will reach approximately 80 legal professionals and law students. However, the HBACF believes the positive results of the program will reach greater numbers in the community at large.

*Other/Similar Projects in the Area*
The HBACF has been unable to identify any similar program provided in Central Florida. While South Florida has recently offered several CLE courses geared toward diversity, there have been no offerings in Central Florida.

Specifically, there has been no Spanish for Legal Professionals CLE in Central Florida. This is a course of dire need to allow Spanish-speaking attorneys utilize this skill. Nearly 20% of Florida residents speak Spanish as their primary language. Thus, it is imperative that more attorneys have the ability to communicate regarding the legal process and procedures in Spanish. The HBACF has identified Spanish for Legal Professionals courses provided in other parts of the country to serve as a model for this seminar.

Public Benefit
Unquestionably the equal application of justice serves the public at large. Ensuring that legal professionals are equipped to address the needs of diverse clients accomplishes this goal. Further, acknowledging that there is a large population of Spanish-speaking residents in Central Florida, training attorneys to properly communicate in Spanish about the legal system will allow better education of the legal system and more active participation by parties.

Course Materials
To the extent funding and budgeting allows, course materials will be provided to participants free of charge. Specifically, participants at the Spanish for Legal Professionals program will receive a Spanish legal language dictionary/reference guide. Course materials for the other two courses will include, at a minimum, lists of additional resources and reference guides.

Ability to Replicate Program
Once the course objectives and materials are created, it will be easy for other young lawyer affiliate to replicate the program. Further, the program can be tailored to address concerns of different communities, such as changing the language component to address other languages in the community.

VI. Project Evaluation

Success of the project will be determined by the accomplished course objectives, number of attendees, and attendee surveys. By the end of the funding period, the HBACF expects to have hosted the three proposed seminars as set forth above. The HBACF also will gauge success based on the ability to obtain CLE credit from the Florida Bar for each seminar.

VII. Project Organization

The project committee will be co-chaired by the 2012 President-elect (Kimberly Lopez) and the Young Lawyers Section Chair (Jessica Monge Gonzalez). The chairs
will report to the HBACF executive board for approval of all programming, budgets and promotional materials. To assist in carrying out the program, a committee will be formed of HBACF members. The committee for the project already has garnered the support and commitment of a Circuit Judge and a FAMU College of Law professor.

The committee will be managed in three sub-committees, each focusing on one of the three seminars. There already are seven members serving on the committee, with at least two members assigned to each sub-committee. The committee will be charged with communicating with other voluntary bar organizations to foster support and attendance at the programs. In addition, the committee will work with the Florida Bar to obtain CLE credits for each seminar of the series.

The following chart provides an overview of the organizational structure for this project.

VIII. Budget

The chart below summarizes the preliminary budget for this project. To the extent grant funds fall short and/or are not eligible to cover certain expenses, the difference will be sought from corporate sponsors and contribution from the HBACF’s general budget.
**IX. Timetable**

The preliminary plans are to host the seminars in June, August and October. The first six months of 2012 will be used for planning and promotional purposes.

<table>
<thead>
<tr>
<th>Month</th>
<th>Seminar Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 2012</td>
<td>Set seminar dates and reserve venue</td>
</tr>
<tr>
<td>March 2012</td>
<td>Secure seminar speakers</td>
</tr>
<tr>
<td>April 2012</td>
<td>Draft course objectives and course materials with seminar speakers</td>
</tr>
<tr>
<td>May 2012</td>
<td>Advertising of seminar series; application for CLE credits</td>
</tr>
<tr>
<td>June 2012</td>
<td>Spanish for Legal Professionals</td>
</tr>
<tr>
<td>August 2012</td>
<td>Diversity for the Judiciary</td>
</tr>
<tr>
<td>October 2012</td>
<td>Diversity in Legal Academia</td>
</tr>
</tbody>
</table>

**X. Conclusion**

The HBACF believes the goals and objectives of this project will carry out the mission of the organization. The program will help build a stronger legal profession dedicated to diversity and carrying out equal justice for all.

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1 The venue fee noted on the budget is based on rates for room rental at the Orange County Bar Association and accounts for a 15% discount provided to members.
2 The printed materials budget for the Spanish for Legal Professionals seminar includes the purchase of the ABA Spanish Legal Phrases publication, or equivalent, for participants. The publication sells for approximately $23 each.
2011-2012 Membership Year

- Increased membership by 20% to 136 members as of the close of the membership year in June 2012.
- Formed strategic partnerships for sponsorships, member benefits and marketing opportunities with local businesses and national corporations, such as BB&T Bank, New York Life Insurance Company, and Walt Disney World Parks & Resorts.

Membership Benefits

- Organized annual Family Day event at "El Borinquen Farm" featuring traditional Hispanic food and music.
- Hosted quarterly happy hour events, including Hispanic Heritage Month Sangria and Tapas Party, providing members one-to-one networking opportunities with executive board, members and judges.
- Provided opportunities for law student members to participate in mentorship with local judiciary members and observe court proceedings.
- Educated members on benefits of dual membership in HNBA.
- Connected members with city officials and local government agencies for potential pro bono matters, referral sources and other marketing opportunities.

Programming and Community Initiatives

- Conozca Sus Derechos
  - Facilitated multi-workshop series for the fourth year presenting legal topics of interest to the community in Spanish.
  - Worked in conjunction with Ana G. Mendez University and the City of Orlando to broaden the scope of audience members and address areas of identified needs, such as foreclosure, landlord-tenant issues and immigration law.
- HBACF Scholarship Fund
  - Awarded two, $5,000 scholarships to local, Hispanic law students.
  - Continued partnership with Hispanic Heritage Scholarship Fund of Metro Orlando to maximize donations and benefit from matching funds.
  - Hosted annual Scholarship Night with largest attendance (more than 120) since inception of program in 2009.
- School Supply Drive
  - Collected school supplies in value of more than $500 benefiting a local, underserved elementary school.
- Legal Aid Partnership
  - Dedicated member to Legal Aid Society Board of Directors to maintain working relationship and address needs of Hispanic and Spanish-speaking Legal Aid clients.
  - Co-hosted luncheon educating members on services of Legal Aid and encouraging members to take on one pro bono matter.

HNBA Involvement

- Affiliate Membership
  - Dedicated board member representative participates in all Regional and National Meetings.
- Moot Court Competition Coaching
  - Coached first-time team from Florida A&M University, which placed eighth in competition held in March 2012.
- Supporting HNBA Events
Board members have been dedicated to traveling to HNBA events, including the Annual Tennis & Golf Tournament (February 2012) and the Mid-Year Conference (March 2012).

Awards and Recognition
- Florida Bar Affiliate Outreach Conference – Grant Recipient
  - Awarded $550 grant based on application for CLE-seminar series aimed at increasing diversity in the legal profession.