



# Continuing Legal Education Application For Accreditation

Legal Specialization and Education  
651 East Jefferson Street  
Tallahassee, Florida 32399-2300  
850/561-5842 • [clemail@floridabar.org](mailto:clemail@floridabar.org)

Date received

(PLEASE TYPE OR PRINT)

CLE Provider # \_\_\_\_\_

Please check here if there are any updates to your contact information)

or

NEW PROVIDER CHECK HERE

PROVIDER NAME \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

PHONE NUMBER (\_\_\_\_) \_\_\_\_\_

E-MAIL \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

PROGRAM TITLE \_\_\_\_\_

DATE(s) (Exact Course Date Required)  
\_\_\_\_\_

LOCATION(S) (City and State)  
\_\_\_\_\_

**SEMINAR TYPE – Check all that apply.**

- Live Presentation
- Live Webcast
- DVD
- Online Program
- CD
- Live Various Locations

**PROGRAM LEVEL**

**Basic** – A course designed for the practitioner with no experience or limited experience in the area of law in which the course deals. A survey course is considered basic unless there are recent, significant changes in the law.

**Intermediate** – A course designed for the practitioner experienced in the area but not necessarily an expert. A survey course in which there have been recent, substantial changes will be deemed intermediate. In an intermediate course, some segment may be low intermediate or basic, and others high intermediate or advanced; in those instances the course taken as a whole will be considered intermediate.

**Advanced** – A course designed for the practitioner with extensive experience in the subject matter of the course.

**MINUTES OF INSTRUCTION**

(Excluding breaks, meals, & introduction)

- \_\_\_\_\_ General
- \_\_\_\_\_ Ethics
- \_\_\_\_\_ Professionalism Credit
- \_\_\_\_\_ Substance Abuse
- \_\_\_\_\_ Mental Health & Wellness
- \_\_\_\_\_ Technology

**Total Minutes of Instruction**

(Total Minutes of Instruction will be divided by 50 to determine CLE credit hours)

\_\_\_\_\_  
Name of Person Applying (SIGNATURE NOT REQ'D. IF TYPED)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ATTENDANCE REGISTRATION FEE**

\$ \_\_\_\_\_

**FEES (Please Check As Applicable)**

**NORMAL PROCESSING TIME IS 2-4 WEEKS**

- Late Fee** \$75  
Required if application is not submitted 30 days prior to the first date on which the seminar is held.
- Rush Fee** \$75  
Optional Fee. Course will be processed within 5 business days.

**EVALUATION FEE (Select One Item Below):**

- Programs offered at no charge to Attendees. \$55
- Programs with a registration fee to Attendees. \$160
- Government Agencies No Fee  
(Program offered at no charge to attendees)
- Government Agencies \$160

**Local Bar Associations only:**

- Programs 5 credits or less and no aftermarket No Fee
- Programs < than 5 credits but selling aftermarket \$55
- Programs > than 5 credits with fee or selling aftermarket \$55

**TOTAL ENCLOSED**

\$ \_\_\_\_\_

**PLEASE DO NOT STAPLE DOCUMENTS. Failure to include all required fees and documentation will delay the evaluation process.**

**As required, include the course description with an outline of all topics addressed, a detailed time schedule, and brief speaker biographies.**

**If requesting ethics, professionalism, bias elimination, substance abuse, mental illness awareness or technology CLE credit, you must identify the lecture topic and minutes to be considered.**

Per Rule 6-10.3(d) the sponsor of the program does not use quotas based on race, ethnicity, gender, religion, national origin, disability, or sexual orientation in the selection of course faculty or participants. **(Acknowledgement Required)**